



## LifeBridge Christian Church Wedding Policies

A wedding at LifeBridge Christian Church is designed as a worship celebration uniting a man and a woman who have put their faith in Jesus Christ and are committed to living in accordance with Scriptural principles.

In an effort to give clear direction to prospective bridal couples who seek to be married under the guidance and authority of LifeBridge Christian Church, the policies and guidelines below are set forth.

### **Biblical Foundation for Marriage:**

- Marriage is a Holy Covenant [Malachi 2:14 -15]
- Marriage is the covenant act of a man and a woman uniting together as husband and wife [Genesis 1:27; 2:22-25], which pictures the oneness of Christ with His church [Ephesians 5:31-32]
- Marriage is for life [ Matthew 19:6]

### **Marriage Policy Requirements:**

*Note: The following are the church policies and minimum guidelines for getting married at LifeBridge Christian Church. You can print these policies and guidelines and wedding applications by [downloading them as a PDF](#). If you're interested in getting married at LBCC, please give us a call.*

- The LifeBridge Christian Church pastoral staff and facilities will be available only for the wedding ceremonies of those who have come to know Jesus Christ as their personal Savior.
- All weddings must be approved by a Marriage & Family Director, Care Pastor or an elder.
- All couples who plan to be married at LifeBridge or by a LifeBridge Pastor must complete Christian premarital Counseling approved by LifeBridge Marriage & Family Director.
- Every couple who marries at LifeBridge Christian Church is required to sign a **Statement of Marriage Commitment**.
- If either party has been divorced, at least one year since the divorce was final must have passed before LifeBridge gives consideration for remarriage of the couple.
- Unless there is a prior agreement with the Marriage & Family Director, a LifeBridge Pastor will officiate/participate at all weddings at LifeBridge.
- Any outside pastor who is to be involved in a wedding ceremony must be in agreement with the LifeBridge Christian Church wedding policy and must have the permission of the LifeBridge Marriage & Family Director.

## **General Guidelines:**

*Note: No wedding will be confirmed until availability of the LBCC campus is determined by the Facilities Department. This process could take up to 10 business days.*

- We advise you to enter our marriage preparation process as soon as you are thinking seriously of being married or well before your preferred wedding date. Six months to one year advanced notice is highly recommended due to heavy bookings of our facility.
- All couples requesting a wedding at LifeBridge will **complete a wedding application.**
- LifeBridge Christian Church members and regular attendees will have first priority to use facilities.
- A Wedding Coordinator will be involved in all weddings except those that are simple “stand up” ceremonies, involving only the minister, bride, groom and witness. These requests will be determined by the Marriage and Family Director.
- Music will be reviewed and approved by the Wedding Coordinator.

## **Statement of Marriage Commitment LifeBridge Christian Church**

LifeBridge Christian Church has established some minimum guidelines to assist in the preparation, training, and support of marriage, to help couples better prepare, and to have a much improved opportunity for a mutually satisfying marriage relationship.

### **Elders' Statement**

#### **1. Members and Regular Attendees at LifeBridge Christian Church**

We are committed to serving members and regular attendees of LifeBridge Christian Church as well as their family members. Members and regular attendees will have first priority to use facilities.

#### **2. Believer Having a Personal Relationship with Jesus Christ as Lord**

A Christian believer is one who has come to know Jesus Christ as his/her personal Savior and is committed to living in accordance with Scriptural principles.

#### **3. The Following Are Best Practices For a Healthy Marriage**

Maintaining sexual purity – abstinence, living in a separate residence from their future spouse, seeking a partner with the same spiritual commitment

## Statement of Marriage Commitment by the Bridal Couple

*Matthew 19:4-6 "Have you not read that He who made them at the beginning 'made them male and female,' 5 and said. "For this reason a man shall leave his father and mother and be joined to his wife, and the two shall become one flesh"? 6 So then, they are no longer two but one flesh. Therefore what God has joined together, let not man separate." (NKJ)*

1. Agree to a minimum number of **premarital counseling sessions** (at least six hours recommended).
2. The pastoral counselor may plan to supplement or substitute some of these sessions with premarital classes or conferences as available.

### Topics Commonly Covered

<ul style="list-style-type: none"><li>▪ Courtship length and value</li><li>▪ Faith</li><li>▪ Biblical roles and responsibilities</li><li>▪ Communication</li><li>▪ Conflict resolution</li></ul>	<ul style="list-style-type: none"><li>▪ Sex and fidelity in marriage</li><li>▪ Finances and budgeting</li><li>▪ Parenting and child discipline</li><li>▪ Relationship with parents-in-law</li><li>▪ Leisure time activities, recreation</li></ul>
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3. Agree to maintain sexual purity before marriage by abstaining from sexual activities
4. Agree to an appropriate **waiting period** between contacting the minister and the wedding date (at least four months recommended).
5. Commit to **post-marital counseling** sessions with the minister or counselor (at least two recommended).
6. Commit to seek pastoral Biblical counseling for any **potential future marital problems** before considering marriage.
7. Agree to meet with a **mentoring couple** (if available):
  - During engagement (at least once recommended, for relationship building)
  - After the wedding (at least two times recommended)
8. Agree to participate in a local Bible-believing church during the process of preparation for marriage, and to consider seriously **continuing in a faith community** after the wedding for spiritual nurturing and to pursue a lifestyle of faithfulness (Hebrews 10:19-25).
9. Agree to continue to **cultivate their marriage** by such opportunities as:
  - Attending marriage retreats or enrichment classes
  - Conferring with a pastor or qualified counselor
  - Being mentored by a mature married couple

Print Name (**Bride**): \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name (**Groom**): \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

# LifeBridge Christian Church Wedding Application Form

Wedding Date \_\_\_\_\_

Date Submitted \_\_\_\_\_

	Bride	Groom
<b>Name</b>		
<b>Address</b>		
<b>City/State/Zip</b>		
<b>Daytime Phone</b>		
<b>Evening Phone</b>		
<b>Email Address</b>		
<b>Age</b>		
<b>Member of LifeBridge?</b>		
<b>Immediate Family Members of LifeBridge?</b>		
<b>Member of Another Church?</b>		
<b>Previously Married (Divorced or Widowed)</b>		
<b>Time Since Divorce or Death</b>		
<b>Willing to get premarital counseling?</b>		

Time of wedding \_\_\_\_\_

Number of people expected at the wedding \_\_\_\_\_

Whom do you plan to perform the ceremony? (Non-LifeBridge minister requires pre-approval and must be Biblically based.)

\_\_\_\_\_

Do you plan to have a reception at the church? \_\_\_\_\_

Any questions or concerns you would like us to address? \_\_\_\_\_

\_\_\_\_\_

Signatures \_\_\_\_\_

*Bride*

\_\_\_\_\_

*Groom*

Approved \_\_\_\_\_

*Minister or Elder*

\_\_\_\_\_

*Wedding Coordinator*

*Return to:* LifeBridge Christian Church  
10345 Ute Highway  
Longmont, CO 80504  
Phone: 303-776-2927

Marriage & Family:  
Tammy McKay  
303-776-2927 ext. 297  
Fax: 303-776-2902 [tmckay@lbcc.org](mailto:tmckay@lbcc.org)

Deposit:  
Amount \_\_\_\_\_  
Date \_\_\_\_\_  
Check # \_\_\_\_\_

## Preparation of Worship Center for Weddings

To help with your planning, the allotted times for the worship center for weddings at LifeBridge Christian Church are as follows:

Wedding Day	Wedding Time	Worship Center Hours	No. of Hours
Friday	5:30 p.m. (no later than)	3:30 p.m. to 7:30 p.m.	4
Saturday	11 a.m. (no later than)	8 a.m. to 12 p.m.	4
Sunday	3 p.m. (no earlier than)	1 p.m. to 7 p.m.	4

- A Wedding Coordinator will be assigned to you after your registration form is submitted.
1. There will be no rearrangement of furniture in the Worship Center.
  2. Church-designated individuals will remove and replace musical instruments on the platform and will provide sound and custodial services. These arrangements will be made by the Wedding Coordinator.
  3. The bridal couple may provide their own decorative items with the approval of the Wedding Coordinator.
  4. The Wedding Coordinator will determine if there is an additional fee to be paid due to assisting in preparation and decorating of the worship center and/or for removing these items following the ceremony.
  5. The bridal couple shall designate someone to collect all decorative and floral items immediately following the ceremony.
  6. On the day of the wedding, the Worship Center may be reserved for up to 4 hours.
  7. Practical jokes, pranks, etc., occurring during the rehearsal, ceremony, or reception are inappropriate and are not allowed.
  8. Music selections for the ceremony and reception will be approved by the Marriage & Family Coordinator.
  9. Review the attached Building Use Guidelines form.

### Rehearsal

1. Rehearsal will be scheduled on Thursday or Friday evening before the wedding and at a time that does not interfere with other Worship Center activities.
2. Promptness at rehearsals is essential so that the rehearsal will not exceed one hour.
3. The Worship Center may be reserved up to 2 hours for the rehearsal (half hour before and after the rehearsal).
4. All members of the wedding party (everyone involved in the ceremony) should be present at the rehearsal.

## Receptions

1. Receptions may be held in the Fellowship Center if space is available. A specified period of time will be reserved for the reception with additional time reserved for decorating and clean-up. All receptions will conclude no later than the specified time.
2. Sit-down or buffet receptions must be catered. Catering includes the preparation, setup, serving of food, and the post-meal cleaning of food areas. Caterers will be approved by the Reception Coordinator and will adhere to the direction of the Reception Coordinator.
3. Maximum capacity of the Fellowship Center will be approximately 300 guests.
4. All reception arrangements will be made with the Reception Coordinator. The Reception Coordinator will work in conjunction with the Wedding Coordinator.
5. Fees will be established for the use of the facility, kitchen, equipment, furnishings, setting up the reception area, custodial service, and returning the area to normal usage (suitable for normal use). The Reception Coordinator may request assistance from the bridal couple if extensive set up of the area is required.
6. Dancing will be allowed in the Fellowship Center; however, the Reception Coordinator must approve the music prior to the day of the reception.
7. The bridal couple will be responsible for providing all food and beverages, all decorative items, all table linens/coverings, napkins, individual eating utensils, cups, plates, candles, flowers, etc.
8. The church will provide, when available, tables, chairs, punch bowls and ladles, serving dishes, coffee pot, coffee and tea service.
9. The bridal couple will be responsible for all decorating and removal of all decorations immediately following the reception.
10. The bridal couple will also be responsible for collecting any wedding cake pieces that must be returned to the bakery for refund of deposit.
11. All decorations must have prior approval of the Reception Coordinator. Decorative plans must be approved 2 weeks prior to the wedding.
12. All leftover food and other items will be removed from the church premises immediately following the reception. Any food or other items left at the church will be discarded unless other arrangements have been made in advance with the Reception Coordinator.
13. The Reception Coordinator or designee will supervise the moving of church furniture. The use of church furniture is restricted to furniture available.

## Building Use Guidelines Form

The Elders of LifeBridge Christian Church have requested that everyone observe these guidelines:

- **Smoking is not permitted** anywhere in the building or within 25 feet of any church entrance. If guests want to smoke outside, we ask that they dispose of their cigarettes in their car ashtrays.
- **Alcoholic beverages are not permitted on the premises.** Use of alcoholic beverages could result in a cancellation of your reception.
- For safety reasons, rice, birdseed, flower petals, etc. are not to be used anywhere on the premises. No bubbles or silly string are allowed inside the building.
- The bridal party will dress in an available dressing room. The location depends on function(s) taking place in our facility.
- The groom's party will dress in the dressing rooms behind the Auditorium stage or in another designated area.

*Note: LifeBridge Christian Church cannot be responsible for valuables left in the dressing rooms during your wedding and/or reception. Clothes, purses, billfolds, etc. are your personal responsibility and should be removed from the building and locked up in your cars.*

- Asparagus ferns, messy greenery, or dried materials are not permitted to be used on the pews or stage area. If using bows and/or silk on the pews, pew hooks must be used. No live/wet flowers are to be attached to the bows or pews.
- Photographers and florists are asked to do their work within the time constraints set by the church and the Wedding Coordinator.
- **No confetti or glitter** on tables at receptions.

Thank you for your cooperation. We will do everything we can to make your wedding a beautiful beginning to a long and happy marriage.

\_\_\_\_\_  
Wedding Coordinator

\_\_\_\_\_  
Date

*We have read the guidelines and agree that our wedding party will abide by them.*

\_\_\_\_\_  
Bride's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Groom's Signature

\_\_\_\_\_  
Date

## Fees

1. The Wedding Coordinator and the church leadership have established a fee schedule that will be available to the bridal couple.
2. There are facility use fees for both weddings and receptions that include custodial services, sound/lighting, candelabras, and the Wedding and Reception Coordinator. Required fees are not negotiable. *See fee schedule below.*
3. Rental items may be used with approval from the Wedding Coordinator.
4. Fees are payable to the Wedding Coordinator prior to the wedding.

### Wedding Fee Schedule

(Note: Fees are to be given directly to the Wedding Coordinator or Facilities Assistant.)

#### Wedding Fee

\$1,100.00

#### Fee includes the following:

Worship Center for 2 hours for rehearsal, 4 hours on wedding day  
Wedding Coordinator (for wedding only)  
System Fees

#### Additional fees for needed services:

Sound/Media/Lighting Techs	35.00/hr (3 hour minimum and LifeBridge-approved technician only)
Soloist	\$88
Pianist	\$88
Organist	\$100
Minister	\$175 (On site) \$190 (Off site)
Pre-Marital Counseling	\$160 (or fee that Pastor or Counselor charges)

- Non-refundable deposit of \$50 is required to begin the wedding process with a coordinator. All fees must be paid in full 30 days prior to the wedding date.
- Cancellations and requests for a deposit refund must be done 30 days prior to wedding date.
- Final payment is due 30 days before the wedding.

### Reception Fee Schedule

(Note: Fees are to be paid directly to LifeBridge Christian Church.)

A Reception Coordinator will be assigned for all wedding receptions held at the church.

Reception Coordinator	\$200
Reception Rooms	\$40 per room for 4 hours (\$12.50/hour per room for each additional hour) Each room accommodates about 40 people Number of possible rooms to reserve: 1, 2, 4, 6, or 8
Kitchen	\$25
Tablecloths (if needed)	\$3 each
Sound Tech	\$88 (LifeBridge-approved technician only)
Media Tech	\$88 (LifeBridge-approved technician only)